



**Catawba Regional Development Corporation
Annual Meeting Agenda**

February 22, 2024

4:00 p.m.

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|-------|---|------------|
| I. | Call to Order / Invocation | Mr. Neese |
| II. | Consideration of Minutes from the March 9, 2023, Annual Meeting (<i>Attachment</i>) | Mr. Neese |
| III. | Presentation of FY23 CRDC Audit and 12/31/23 CRDC Interim (six months) Operating Statement (<i>Attachments</i>) | Mr. Imler |
| IV. | 2023 Annual Lending Activity and Portfolio Report | Mr. Brock |
| V. | Client Success Story | Dr. Austin |
| VI. | Election of Corporation Officers and Directors | Mr. Neese |
| | A. Nominating Committee Report | Mr. Turner |
| | B. Election of Officers and At-Large Directors | |
| | C. Election of County Caucus Directors | |
| VII. | Other Business | Mr. Neese |
| VIII. | Adjourn to Catawba Regional COG Board Meeting | Mr. Neese |

CRDC Annual Meeting - Agenda Detail

- **Call to Order / Invocation**

The Call to Order will be followed by the Invocation.

- **Consideration of Minutes from the March 9, 2023, Annual Meeting**

The minutes from the March 9, 2023, Annual Development Corporation Meeting (attached) will be considered for adoption.

- **Presentation of FY23 CRDC Audit and 12/31/23 CRDC Interim (six months) Operating Statement**

Mr. Imler will present the audited financial results for FY23 and the six-month (12/31/23) interim operating results for FY24 (attached). Burkett CPAs has issued an unmodified (i.e. “clean”) audit opinion on the Development Corporation’s FY23 Financial Statements.

- **2023 Annual Lending Activity and Portfolio Report**

Mr. Brock will provide CRDC Members with an update regarding approved and closed loans as well as an overview of loan portfolios.

- **Client Success Story**

Dr. Danielle Austin, owner of Danielle Ezell Austin, DMD, PA, will discuss her business and ways in which Catawba Regional has assisted with financing needs.

- **Election of Corporation Officers and Directors**

The Corporation will hold its biennial election of Officers and Directors. Mr. Turner, Chair of the CRDC Nominating Committee, will present a slate of candidates for Officers (President, Vice-President, and Secretary/Treasurer) and the At-Large Directors. Following the Nominating Committee’s report, the Corporation membership may entertain any additional nominations. The Corporation’s membership will then vote on Officers and At-Large Directors. Following the general election, members will caucus by county to appoint individuals to fill the four county-appointed CRDC Board positions.

- **Other Business**

Other business will be considered as necessary, after which the Annual Meeting of the Catawba Regional Development Corporation will be adjourned, to be immediately followed by the Call to Order of the quarterly meeting of the Catawba Regional Council of Governments Board of Directors.

- **Adjourn to Catawba Regional COG Board Meeting**



Catawba Regional Council of Governments
Board of Directors
Quarterly Meeting Agenda

February 22, 2024
4:45 p.m.

- | | |
|---|----------------------------|
| I. Call to Order | Ms. McGriff |
| II. Remembrance / Moment of Silence / Invocation | |
| III. Consideration of Minutes from the November 2, 2023, COG Board Meeting (<i>Attachment</i>) | Ms. McGriff |
| IV. Presentation of the COG FY23 Audited Financial Statements and the 12/31/23 COG Interim (six months) Operating Statement and Interim Financial Statements (<i>Attachments</i>) | Mr. Imler/
Ms. Chitwood |
| V. Update on the SC RIA SC Infrastructure Investment Program Projects | Ms. Rhea |
| VI. Update on Workforce Innovation and Opportunity Act (WIOA) Activities (<i>Attachments</i>) | Ms. Baker |
| VII. Consideration of a \$500,000 Loan from CRCOG to CRDC to Capitalize the Community Advantage SBA 7(a) Guaranteed Loan Program (<i>Attachment</i>) | Mr. Imler |
| VIII. Other Business | Ms. McGriff |
| IX. Regional Roundup | Ms. McGriff |
| X. Adjourn | |

CRCOG Board Quarterly Meeting - Agenda Detail

- **Call to Order / Remembrance / Moment of Silence / Invocation**

After the Call to Order, Chairman McGriff will call for a Moment of Silence to remember former COG Board member from Union County, Ms. Margaret Holloway. The Invocation will follow the Moment of Silence.

- **Consideration of Minutes from the November 2, 2023, COG Board Meeting**

The minutes from the last Council of Governments quarterly meeting (attached) will be considered for adoption.

- **Presentation of the COG FY23 Audited Financial Statements and the 12/31/23 COG Interim (six months) Operating Statement and Interim Financial Statements**

Mr. Imler and Ms. Chitwood will present the audited financial results for FY23 and the six-month (12/31/23) interim operating results for FY24 (attached). Burkett CPAs has issued an unmodified (i.e. “clean”) audit opinion for the Council’s FY23 Audited Financial Statements. Ms. Chitwood will present the Operating Statement as of 12/31/23. As of that date, total revenues, exclusive of passthroughs, were \$1,539,577. Total expenses, exclusive of passthroughs, were \$1,427,949, resulting in a gain of \$111,628. After passthrough revenue and expenses, and other revenues from COVID-19 RLF grant funding, revenues exceeded expenditures by \$586,217.

- **Update on the SC RIA SC Infrastructure Investment Program Projects**

Ms. Rhea will provide an update on the SC Rural Infrastructure Authority SC Infrastructure Investment Program projects being administered by the Community Development Department.

- **Update on Workforce Innovation and Opportunity Act (WIOA) Activities**

Ms. Baker will provide an update on WIOA activities including the opening of the new SC Works Catawba Chester Office and upcoming “Job Endurance Training Train the Trainer Style” learning opportunities (attached).

- **Consideration of a \$500,000 Loan from CRCOG to CRDC to Capitalize the Community Advantage SBA 7(a) Guaranteed Loan Program**

Mr. Imler will provide the Board with information about the Community Advantage SBA 7(a) Guaranteed Loan program (attached). The Board will be asked to approve a \$500,000 loan from CRCOG to CRDC to capitalize the Community Advantage SBA 7(a) Guaranteed Loan Program.

- **Other Business**

- **Regional Roundup**

A representative from each county will be asked to identify a key initiative or activity underway in his or her respective county.

- **Adjourn**